**How to Prepare Your Images for Riverbend Photo and Video Club Use  
Revised July 7, 2021**

**Terminology**

* **Pixel:** short for “picture element,” a tiny dot of photo information
* **Aspect ratio:** the ratio of width to height; the numbers are separated by a colon; the horizontal measurement is listed first, followed by the vertical measurement

Most images straight out of a digital camera have an aspect ratio of 3:2. This means that even many horizontal images will need to be resized in order to keep the height, which is measured in pixels, within the required parameter.

1. Images MUST not exceed 1920 pixels wide (horizontal measurement) or 1080 pixels high (vertical measurement).

* When resizing your images DOUBLE CHECK to make sure that BOTH the horizontal and vertical sizes fall within the given parameters. It is possible that one of your image’s pixel dimensions falls within the guidelines, but that the other dimension is too large. Since *both* dimensions need to be within the guidelines, an adjustment is needed. This may make one dimension smaller than what is stated in the guidelines; that is okay, but neither can exceed the guideline.

Example 1: It is possible with some resizing software that only one of the parameters will have been met. If this happens, resize using the other parameter; e.g., if a horizontal image is resized to 1920 pixels horizontally, but it is still 1280 pixels high, then you must resize for the vertical image height of 1080 pixels.

Example 2: Square images should NOT exceed 1080 pixels by 1080 pixels.

* If you are using Lightroom Classic to export your image(s), use the criteria shown in Figure 1 (below); all parameters will be met in one step.
* For additional information, watch this video on our website. <https://www.riverbendphotovideoclub.com/how-to-resize-rename-color-space-image-cropping-and-taking-people-pictures.html>

1. Images must be JPEG format.
2. Images must be sRGB color space.
3. All images must be sent to: [rbpvclub.image@gmail.com](mailto:rbpvclub.image@gmail.com)
4. For images for sharing without comment, the email header should include:  
    [your name] [meeting date]   
   EXAMPLE: Jay Brooks July 29, 2021​  
      
   For images for sharing with comments from the commenters, the email header should include: [your name] [meeting date] COMMENTS   
   EXAMPLE: Jay Brooks July 29, 2021 COMMENTS
5. If possible, please, add your name as a watermark or by text to the front of your image.